



NEW KENT ELEMENTARY SCHOOL PTO **General Board Meeting Agenda**



Meeting Date: November 5th, 2021

Meeting Location: NKES Cafeteria

1. Call to Order/Welcome/Roll Call-Kristel Lamp

Lauren Paone, secretary, to take time

2. Review of Minutes from October 1st, 2021 General Meeting- Lauren Paone

3. Debbie Richards from the New Kent Educational Foundation to visit

4. Officers' Reports

A. President's Report-Kristel Lamp

B. Treasurer's Report-Brittany Gutierrez (to include updates on Spirit Night, and Spooky Sprint/Fall Festival revenue, teacher reimbursement)

5. Principal's Report

6. Committee Reports-

A. Yearbook Update-Laura Richards

B. Spirit Day/Night Updates-Rachael Hubbard (Kristel to share)

C. Holiday Shop Update-Caroline Tavai

Holiday Shop Coordinator needed to remind volunteers of time slots/be available to coordinate any last minute volunteer cancellations, distribute holiday shop flyers, etc.

D. Staff Appreciation-Jessica Parker, Sondra Sponsellor

1. November-Woot Woot Wagon

2. December-Luncheon either Dec. 15th or 16th on the stage (considering Chick-fila to cater and ask for family donations of chips, desserts, pre-packaged dips/cheese slices with crackers, etc)

7. Old Business

a. Spirit Wear-Brittany

b. Photo Fundraiser-Brittany

c. Kindness Week-Kristel

Kindness theme days/random acts of kindness during the week of Nov 15th-19th:

1. Monday, Nov. 15th-River Otters are KIND-wear river otter gear or school colors (royal blue, white); RAK-smile and say "hello" to someone at school you don't know
2. Tuesday, Nov. 16th-Peace Love, and KINDNESS-wear tie dye or bright colors; RAK-write a heartfelt note to a staff member (teacher, bus driver, custodian, etc)
3. Wednesday-Work out Problems with KINDESS-wear workout clothes; RAK-Play with someone new on the playground
4. Thursday-Dream of Kindness-wear your pajamas to school; RAK-compliment someone at school
5. Friday-Hats off to Kindness-bring a stuffed animal to school; RAK-hold the door for someone or help them with something.
6. KINDNESS ROCKS-Rock initiative to go along with KINDNESS week—getting flat rocks to paint, decorate with positive inspiring messages and display them at NKES—BUDGET for this project is \$2,000.
7. Canned food drive for the Backpack program during Kindness Week

8. New Business-Brittany

- A. Teacher reimbursement-vote to do 2nd round after Fall Fest
- B. Backpack Program

9. Announcements

- a. Photo Fundraiser this Saturday, Nov. 6th at Saude Creek
- b. Spirit Night at Martha's Kitchen on Tuesday, November 9th, 2021 from 4:00-8:00 pm-NKES PTO gets 10 percent of sales from dinner shift-no receipt collection necessary
- c. Spirit Night at Trojan Grill on Tuesday, November 16th, 2021 from 4:00-8:00 pm-NKES PTO gets 10 percent of sales from dinner shift-no receipt collection necessary
- d. Next PTO meeting will be held on Friday, December 3rd, 2021 at 9:15 am—will need helpers after to finalize holiday shop set up/finish decorating

10. Adjournment